

2023 SACCA Congress

IMPORTANT INFORMATION

Venue & Accommodations

Main Venue: Phakalane Golf Estate Hotel & Convention Centre ([website](#))

Accommodation at the main SACCA venue (Phakalane Golf Estate Hotel), is now fully booked. However, alternative accommodation arranged by ACCOSCA is available at the following facilities:

- Aquarian Tide Hotel
- Town Lodge Gaborone
- Hilton Garden Inn Gaborone

Updates for Tuesday 10th October 2023:

- The Opening Ceremony will take place at the [Royal Aria Hotel](#) (not Phakalane as earlier advised).
- Pre-workshops will end at 2pm on Tuesday to allow ample time to prepare for the ceremony.
- Transportation will be provided to and from the Royal Aria Hotel for each of the accommodation hotel lobbies.

Transportation

Distance From the Airport

Phakalane Golf Estate Hotel Resort is located approximately 6.5 kilometres from Gaborone Airport (Sir Seretse Khama International Airport) and only 15 kms from the city centre.

Airport and hotel transfers, to and from the main SACCA venue from the named alternative accommodation venues will be provided. Kindly provide your flight itineraries ahead of your travel dates to enable seamless services.

Bus schedules to and from the main SACCA venue:

Sunday (8th October)

<u>TO MAIN SACCA VENUE</u>	2:00 pm
<i>From Aquarian Tide Hotel, Town lodge Hotel and Hilton to Phakalane</i>	3:30 pm
<u>RETURN TO OTHER HOTELS</u>	4:00 pm
<i>From Phakalane to Aquarian Tide Hotel, Town lodge Hotel and Hilton</i>	6:00 pm

Monday to Thursday (9th to 12th October)

<u>TO MAIN SACCA VENUE</u>	8:00 am
<i>From Aquarian Tide Hotel, Town lodge Hotel and Hilton to Phakalane</i>	
<u>RETURN TO OTHER HOTELS</u>	5:00 pm
<i>From Phakalane to Aquarian Tide Hotel, Town lodge Hotel and Hilton</i>	

*Transportation to Royal Aria Hotel for the Opening Ceremony will be provided



Friday (13th October)

TO MAIN SACCA VENUE <i>From Aquarian Tide Hotel, Town lodge Hotel and Hilton to Phakalane</i>	8:00 am
RETURN TO OTHER HOTELS <i>From Phakalane to Aquarian Tide Hotel, Town lodge Hotel and Hilton</i>	12:30 pm
TO MAIN SACCA VENUE <i>From Aquarian Tide Hotel, Town lodge Hotel and Hilton to Phakalane</i>	6:30 pm

Meals

Accommodation includes breakfast served from 6:30am. You are encouraged to have your breakfast before 8:00am to be ready for the morning drop off at the main SACCA venue (Phakalane Golf Estate Hotel) from alternative accommodation venues. Lunch will be served at the main Venue for all delegates.

Dress Code

Pre-workshops	Smart casual
Opening Ceremony & Flag Parade	Traditional attire for respective countries
SACCA Congress	Business attire
Supporters Dinner	Formal dinner attire
ACDF Dinner	Formal ballroom attire
Closing Dinner	All-white wear

Currency

The official currency of Botswana is the Botswana Pula (BWP). Averagely 1 USD = 13.517 BWP.

Important Reminders

- You are required to wear your name badge at all times during the congress.
- If attending pre-workshop sessions, kindly confirm your preferred pre-workshop by 25th September 2023 after which a change will not be permissible
- Confirm we have your correct name and T-shirt size no later than 15th September 2023
- Have your invoice paid in full before arrival to the venue, exceptions to be communicated prior with [ACCOSCA finance team](#)

View additional details & announcements on the [2023 SACCA Congress webpage](#)

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